

DISTRICT COUNCIL OF LOWER EYRE PENINSULA

Australia Day Awards



“Working with our Rural & Coastal Communities”

	CR-POL-06 – AUSTRALIA DAY AWARDS	Version No:	2.3
		Issued:	April 2019
		Next Review:	April 2020

Responsibility:	Governance
Minutes reference:	C122 (3)
Related Policies/Procedures/Codes:	Code of Conduct – Elected Members Code of Conduct – Employees CR-POL-01 – Media CR-POL-02 – Public consultation CR-POL-03 – Community Reference Groups
Review Frequency:	Annually

1. AUSTRALIA DAY CELEBRATIONS

The District Council of Lower Eyre Peninsula will celebrate Australia Day by hosting a free Community Breakfast at Cummins on 26 January each year, to be followed by a presentation ceremony conducted by the Council Mayor for the Award winners.

Council will participate in the Coffin Bay Australia Day breakfast by way of a Council representative announcing and presenting information from the winning nominations.

Award winners from Coffin Bay will be afforded the opportunity to receive their award at the Coffin Bay event, while all other awards will be presented at the traditional Council Australia Day ceremony held in Cummins.

Council will consider participating in other community initiated Australia Day Breakfast events throughout the region on a case-by-case basis.

2. AWARD CATEGORIES

Awards will be presented to reflect outstanding achievements throughout the Council district in the following categories: -

- Citizen of the Year
- Young Citizen of the Year
- Community Event of Year / Organisation of the Year
- Business of the Year
- Employee of the Year
- Young Sportsperson of the Year

Award categories and the format or proceedings at the Cummins event are subject to change at the discretion of the Council.

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3. AWARD CRITERIA

3.1 CITIZEN OF THE YEAR

3.1.1 Significant contribution to the community, including some or all of the following traits: -

- Displays leadership
- Inspirational role model for the whole community
- Voluntary contribution to community or sporting organisations
- The person has undertaken activity that has raised the profile of the District Council of Lower Eyre Peninsula or a local area.

3.1.2 In assessing nominations for the Citizen of the Year consideration will be given to the impact the individual's contribution has had on the District Council of Lower Eyre Peninsula as a whole, or within a local community.

3.1.3 To be eligible for the Citizen of the Year person must be an Australian citizen, and must live in the local area.

3.1.4 Nominations containing letters of support will be viewed favourably.

3.2 YOUNG CITIZEN OF THE YEAR

3.2.1 Significant contribution to the community, including demonstrating some or all of the following traits: -

- Voluntary contribution to community or sporting organisations
- Excellence in sport, music, the arts or other recreational activities
- Displays Leadership
- Inspirational role model for young people
- Activity that has raised the profile of the District Council of Lower Eyre Peninsula

3.2.2 The Young Citizen of the Year is open to people aged under 30 years of age at 1 January of the applicable year.

3.2.3 Nominations containing letters of support will be viewed favourably.

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3. AWARD CRITERIA

CONT'D:

3.3 YOUNG SPORTSPERSON OF THE YEAR

3.3.1 Significant achievement while competing as a sport persons either in a team environment or as an individual while demonstrating some or all of the following traits: -

- Exhibited a high level of commitment to both practice and game schedule.
- Fulfilled requested/required roles with regards to helping his/her team and/or other teams in the program.
- Volunteered for additional duties for the betterment of the club / league / sport.
- Contributed significantly to the team's season and/or to the success of the team.
- Exhibited some/all of the following positive qualities on and off the court/field: leadership, team work, communication, commitment and loyalty, work ethic, ambassadorship – good representative of the sport, and of the school, respect for coach, teammates, opponents and officials, fair play.

3.3.2 The Young Sports person of the Year is open to people aged under 25 years of age on 1 January 2018.

3.3.3 Nominations containing letters of support will be viewed favourably.

3.4 BUSINESS OF THE YEAR

3.4.1 The Business of the Year will provide a valuable service to the community demonstrating some or all of the following traits: -

- A service adding to the lifestyle of local people
- A service providing valuable on-service to local businesses
- A business portraying positive, consistent and memorable customer service
- A business employing local people
- A business adding to the profile of a local area or the wider Council district

3.4.2 To be eligible, the business must have an ABN, and operate within the Council area.

3.4.3 Nominations containing letters of support will be viewed favourably.

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3. AWARD CRITERIA

CONT'D:

3.5 EMPLOYEE OF THE YEAR

3.5.1 Nominees must demonstrate exemplary performance of work activities that are above and beyond the scope of assigned responsibilities including:

- Positive, consistent and memorable customer service
- Demonstrated enthusiasm for the role
- Commitment to the business

3.5.2 To be eligible, nominees must be employed within the District Council of Lower Eyre Peninsula, but do not have to reside within the Council area.

3.5.3 Nominations containing letters of support will be viewed favourably.

3.6 COMMUNITY EVENT / ORGANISATION OF THE YEAR

Nominations for the Community Event / Organisation of the Year may be made against either of the following criteria:

3.6.1 Community event

- A community event enjoyed by a significant number of people which included some or all of the following traits:
 - A high standard of organisation leading to enjoyment by those people attending
 - Significant voluntary contribution towards the success of the event
 - An event that raised the profile of an organisation or attracted people to visit our district
 - An event that recognised the history of our district, or history within an organisation
- Nominations containing letters of support for the event will be viewed favourably.

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3. AWARD CRITERIA **CONT'D:**

3.6 COMMUNITY EVENT / ORGANISATION OF THE YEAR **CONT'D:**

3.6.2 Organisation of the Year

- An organisation providing recreational, educational or social opportunity to the community portraying some or all of the following characteristics:
 - A high level of involvement with the local community.
 - Strong leadership leading to high, or increased participation levels within membership
 - Provision of an event enjoyed by members and the community alike
- Nominations containing letters of support for the organisation will be viewed favourably.

SIGNED:

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CEO

Date: 18 / 04 / 2019

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Mayor, DCLEP

Date: 18 / 04 / 2019

DOCUMENT HISTORY		
Version:	Issue Date:	Description of Change:
2.3	18/04/2019	Adopted by Council (following Council Election)