

DISTRICT COUNCIL OF LOWER EYRE PENINSULA

Public Light Modifications



“Working with our Rural & Coastal Communities”

	INF-POL-07 – PUBLIC LIGHT MODIFICATIONS	Version No:	1.0
		Issued:	January 2019
		Next Review:	January 2022

Responsibility:	Works & Infrastructure
Minutes reference:	C55 (2)
Applicable Legislation:	SAPN - Technical standard TS-101 - Public Lighting - Design and Installation
Related Policies/Procedures:	DCLEP Street Lighting Strategy 2016
Review Frequency:	Upon Council Election

1. INTRODUCTION

Where budgets permit, the District Council of Lower Eyre Peninsula upgrades public lighting within the Council network to meet the relevant standards in line with Council strategic plans, budgets and priorities and on occasion, from public requests.

When formulating plans and budgets, Council also give consideration to the adopted *Street Lighting Strategy* first adopted in 2016.

Public lighting is provided for the benefit of pedestrians and motorists i.e. the broader community and while there are differing opinions on what lighting may or may not be required in a particular area, this policy seeks to outline the process that will be applied to requests for an alteration, either to an existing network or for the installation of new lighting.

2. OBJECTIVE

This policy provides guidance to staff in dealing with requests for alterations to the public lighting network and also in addressing requests for alteration of existing public lighting or lighting upgrades due to light spillage onto properties, without the need for referral to a Council meeting.

3. SCOPE

This section outlines Council's position in dealing with public requests for modifications to public lights to reduce light spillage onto private properties.

3.1 Considerations in Upgrading Public Lighting

- Lighting upgrades will be in line with recommended lighting standards and should not exceed those standards, nor the recommended standards referred to in the Street Lighting Strategy.
- In planning lighting upgrades, Council will give consideration of newer lighting technologies within budget constraints (such as LED lights that reduce light spillage).
- Where the installation of a new lighting system is planned, residents will be advised of the upgrade through the budget consultation process.

R19/1060 - Policy - INF-POL-07 - Public Lighting Modifications	<i>Electronic version on the Intranet is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.</i>	Page 1 of 3 This copy printed on: 30/01/2019
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3. SCOPE cont'd:

3.2 Requests resulting from Public Lighting Upgrades

- Requests for alteration of public lighting are preferred in written form, however, Council administration staff are able to record a customer request originating verbally if required.
- Upon receipt of a request for such an alteration from a resident of light spillage from an installation, Council staff will acknowledge the request and advise:
 - a) that the relevant minimum lighting standard has been applied;
 - b) of the customer's ability to apply to the relevant public lighting provider to determine whether any modification can be carried out to the streetlight to prevent or reduce light spillage onto the complainant's property (Possible options in some cases could be a black painted strip or a shield, however this is dependent on the lighting type).
 - c) that any request for alteration must first have the support of the relevant Council staff which will be given, provided it does not compromise the set lighting standard (NB – The public light provider requires the approval of Council prior to any modification being carried out)
 - d) that any modification agreed to with the public light provider will be carried out at the customer's expense.

3.3 Requests for alteration of Existing Public Lighting

- Requests for alteration of public lighting are preferred in written form, however, Council administration staff are able to record a customer request originating verbally if required.
- Upon receipt of a request, staff will investigate whether the public light conforms to the relevant lighting standard.
- Should the public light be found to meet the relevant standard, staff will act as per Clause 3.2(a-d) of this policy.
- Should the public light be found NOT to meet the relevant standard, staff will (at Council's cost):
 - a) explore options to modify the light, so that it complies with the relevant public lighting standards.
 - b) assess whether the cost of the modification can be accommodated within the current Council budget or whether it will need to be considered within future budgets
 - c) advise the customer of the outcome of a & b above and that should they not be satisfied with the allocated timeframes, they are welcome to pursue the modification of the offending public light as per Clause 3.2(b-d) of this policy.

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4. REFERENCE TO OTHER DOCUMENTS AND FORMS

- Street Lighting Strategy 2016

5. RECORDS MANAGEMENT

All records shall be kept and disposed of in accordance with Council's Records Management Policy and the General Deposal Schedule 20.

6. FURTHER INFORMATION

Further information regarding to this policy is available by contacting the Council office on 08 8676 0400.

7. ACCESS TO THE POLICY

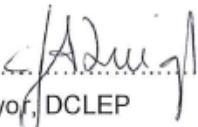
The policy is available for public inspection on Council's website at www.lowereyrepeninsula.sa.gov.au and from council's office at 32 Railway Terrace, Cummins SA 5631.

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer of Council.

SIGNED: 

 CEO

Date: 18 / 01 / 2019



 Mayor, DCLEP

Date: 18 / 01 / 2019