



MINUTES

Of the ordinary meeting of the
District Council of Lower Eyre Peninsula
held in the Council Chambers, 32 Railway Terrace, Cummins,
on Friday, February 15, 2019 at 9am

This page is intentionally left blank.

DISTRICT COUNCIL OF LOWER EYRE PENINSULA

MINUTES OF THE COUNCIL MEETING HELD IN THE CUMMINS COUNCIL CHAMBERS, RAILWAY TERRACE, CUMMINS, ON FRIDAY, FEBRUARY 15, 2019 AT 9.06AM.

PRESENT:

Mayor JT Quigley, Councillors PL Mitchell, RB Howell, WJ Holman, A Tingay, GR Bayly and SJ Woolley.

R Pearson (Chief Executive Officer), A Douglas (Director Works and Infrastructure), S Hopewell (Manager Corporate Services), L Blacker (Manager Development & Environmental Services), G Jutzen (Works Manager), P O'Rielly (Airport Operations Manager) and B Puckridge (Executive Assistant).

I25 WELCOME

Mayor Quigley welcomed staff and Councillors.

I26 ACKNOWLEDGEMENT OF COUNTRY

Mayor Quigley cited an acknowledgement of country.

We acknowledge the traditional custodians of the ancestral land on which we meet today and pay our respects to elders past and present.

I27 APOLOGIES

B Breed (Senior Corporate Services Officer).

I28 DECLARATION OF CONFLICT OF INTEREST

Nil.

I29 OVERVIEW OF ADDITIONAL DOCUMENTS

The Chief Executive Officer advised of the following additional items:

F22 FINANCE REPORT

Additional information and folio.

W26 WORKS AND INFRASTRUCTURE REPORT

W&I/13/19 DISPOSAL OF CUMMINS HOMES BARBECUE SHELTER

Late report and folio.

I30 CONFIRMATION OF MINUTES

HOLMAN/ MITCHELL

That the Minutes of the following meetings:-

- *Ordinary council meeting held 18 January 2019.*
- *Confidential council meeting held 18 January 2019 be confirmed.*

Carried.

I31 BUSINESS ARISING FROM THE MINUTES

Cr Holman flagged she had a query regarding item W22 (2) - Macdonald Drive, but would bring it up in Works - General Business.

I32 INVITED GUESTS

Jill Coates, Eyre Futures, has advised she is unable to attend Council's meeting to give an overview of the Master Plan for Passive Recreations Use of the Tod Reservoir.

I33 DEPUTATIONS

Nil.

FINANCE

F22 FINANCE REPORT

BAYLY/ HOLMAN

That the Finance Reports be received.

Carried.

SENIOR CORPORATE SERVICES OFFICER

Nil.

ECONOMIC COMMUNITY DEVELOPMENT OFFICER

FN/03/19 - EYES ON EYRE

The following was provided as late additional information:

Updated draft concept drawings from consultants, Birdseye Studio, were received on Monday. Staff have had limited time to review the sketches but have noted some issues which will need to be considered as the designs are finalised. Further consideration of the designs needs to be undertaken to enable a more detailed recommendation to be provided by staff to allow Council to consider its position in relation to development at both sites.

The concept drawings as received have been provided for the information of elected members.

(REFER FOLIO FN19.02.03)

Public consultation has been arranged by Regional Development Australia Whyalla & Eyre Peninsula in relation to both camp sites to occur on February 20 at the Nautilus Theatre and at the Marble Range Football Clubrooms.

(continued)

F22 FINANCE REPORT**CONT'D:****FN/03/19 - EYES ON EYRE****CONT'D:**

The issues staff have identified that will need further consideration are: -

Fishery Bay

- The extent of the dispersal of campsites over 270m extending from the existing public conveniences to Whaling Station Rd, bringing into question the need for an additional public convenience.*
- The likelihood of increased sand drift arising from a widening of the access to the beach.*
- The need for increased water storage at the site and the possibility of a solar pump bore (if suitable groundwater is present). The alternative is increased water transport via the current tank replenishment arrangement that coincides with the rubbish bin run and check on the current toilets. This would require either more frequent visitation or the use a larger transport water tank.*
- Council would need to consider the increased public convenience cleaning costs, and costs associated with the provision of clean water.*

Farm Beach

- The reduced number of camp ground sites as compared to the current lay-out.*
- The impact of the soakage trench at the existing tractor site over which new camp sites are proposed.*
- The impact of dust from the unsealed portion of Farm Beach Road on new camping at the existing tractor site.*
- The impact by high/king tides at the proposed tractor parking area and on lower lying areas.*
- Access to the proposed location of the tractor park with additional traffic driving past campers with associated noise and vehicle dust.*
- The inclusion of a second public convenience and associated operational costs.*
- The provision of quality water has been an issue at Farm Beach and needs to be considered as part of any solution.*
- The vision of a board walk from the camp ground through to the beach, as providing an additional public convenience at the car park area would likely limit the use of the board walk from the perspective of day trippers.*

(continued)

F22 FINANCE REPORT**CONT'D:****FN/03/19 - EYES ON EYRE****CONT'D:**

It is suggested that Council again inspect the Farm Beach camp ground during its visit to the area on March 1 to consider the discussion points listed above.

In fairness to RDAWEP It would be reasonable that at the March Council meeting, following the first round of public consultation and a Council site visit, that Council will provide its vision as to how the Farm Beach Camp Ground will be developed as part of the Eyre on Eyre project.

The Chief Executive Officer spoke to the additional information noting that consultation sessions will be held later this month.

Discussion ensued in relation to the virtues and issues with the camp ground concepts as drafted.

The Chief Executive Officer noted the project may mean Council would need to reassess the nightly rates charged at the Farm Beach camp site, and to look at introducing one for Fishery Bay.

Council also discussed the tractors parked near the Farm Beach Caravan Park, noting the area is due for a clean up.

HOLMAN/ WOOLLEY

That Council advises Regional Development Australia Whyalla & Eyre Peninsula (RDAWEP) as follows in relation to the enhancement of the Farm Beach Camp Ground and development of the proposed Fishery Bay Camp Ground: -

- *Council compliments RDAWEP on its vision to improve signage and develop camping nodes across Eyre Peninsula, noting the potential from this work to add to the visitor experience across the region;*
- *Council has viewed the latest concept plans as prepared by Birdseye Studios for the two camp grounds, and notes the issues that have been relayed back to RDAWEP in this regard;*
- *Council will further consider the concept plans at its March Council meeting following a further Council inspection of the Farm Beach area on 1st March, and with consideration of the views expressed at the public consultations sessions arranged by RDAWEP to be held on Wednesday 20th February at the Nautilus Theatre and the Marble Range Football Clubrooms.*

(continued)

F22 FINANCE REPORT**CONT'D:****FN/03/19 - EYES ON EYRE****CONT'D:**

- *Council notes that the development of the concept plans is a fore-runner to the development of a business case justifying investment in the camp grounds by various levels of government; and*
- *Council requests that the business case, or advice in relation to both external and Council funding of the camp grounds be provided in a manner to coincide with the development of future Council budgets.*

Carried.

FN/04/19 - AIRPORT MARKETING

HOLMAN/ TINGAY

That Council notes progress towards instigating a Port Lincoln Airport Marketing Campaign, and will receive progress reports as further information becomes available.

Carried.

FN/05/19 - CREEK TO COAST

HOLMAN/ MITCHELL

That Council provide a \$330 contribution towards the Creek to Coast program from the Tourism Marketing Budget to promote the Lower Eyre Peninsula.

Carried.

FN/06/19 - BICYCLE SA REGIONAL TOURING EVENT

Cr Holman sought clarification that the \$5,000 contribution was for the Cummins and Coffin Bay stopovers, being three nights in total.

The Chief Executive Officer confirmed this was correct and noted it was pleasing to see Coffin Bay allocated a rest/ activity day for people to explore what the area has to offer.

WOOLLEY/ HOLMAN

That Council provide a \$5,000 contribution towards the staging of the Bike SA regional touring event from the Festivals and Events budget.

Carried.

F22 FINANCE REPORT**CONT'D:****FN/07/19 - CUMMINS DISTRICT FINANCIAL SERVICES**

Noted.

MITCHELL/ HOWELL

That the Finance Reports be adopted.

Carried.

F23 FINANCE UPDATES

- (1) Bank Reconciliation Statement as at 05/02/2019**
- (2) Reserve Status Report as at 06/02/2019**
- (3) Funds Status Report as at 06/02/2019**
- (4) Council Budget Report as at 25/01/2019**
- (5) Outstanding Rates Debtors**

Noted.

F24 FINANCE MEETINGS ATTENDED

Nil.

F25 FINANCE CORRESPONDENCE – FOR COUNCIL DECISION

Nil.

F26 TENDERS / QUOTATIONS

Nil.

F27 FINANCE CORRESPONDENCE – INFORMATION ONLY

- (1) Minister for Human Services – SA Youth Week Grant**

Noted.

F28 FINANCE GENERAL BUSINESS

Nil.

WORKS AND INFRASTRUCTURE

W26 WORKS AND INFRASTRUCTURE REPORT

HOLMAN/ BAYLY

That the Works and Infrastructure Report be received.

Carried.

DIRECTOR WORKS AND INFRASTRUCTURE

W&I/08/19 - LIONS PARK, BOSTON – PORT LINCOLN LIONS CLUB INC.

MITCHELL/ BAYLY

That Council authorise the budget allocation of \$5,000 for the Lions Park (Reserves Maintenance Account 8761) to be used to assist the Port Lincoln Lions Club Inc with the installation of a new shelter and picnic setting at the Lions Park, Lincoln Highway, Boston.

Carried.

W&I/09/19 - PORT LINCOLN AIRPORT BUSINESS PLAN – PLAN OF REVIEW PROCESS

Councillors discussed the proposed timeline with the first workshop being moved to March 7, instead of March 8.

TINGAY/ HOLMAN

That Council note the report on the review of the Port Lincoln Airport Business Plan and the project be incorporated into scheduled Workshop dates.

Carried.

WORKS MANAGER

W&I/010/19 - PUBLIC BIN ENCLOSURES, COFFIN BAY FORESHORE

Cr Howell suggested that staff approach local businesses in relation to manufacturing the bin enclosures to possibly bring the costs down, with the Works Manager agreeing to do so.

Noted.

W26 WORKS AND INFRASTRUCTURE REPORT**CONT'D:****W&I/011/19 - BEACH ACCESS ADJACENT SLIPWAY, COFFIN BAY**

Cr Mitchell gave a brief history of a proposal around 10 years ago to provide a swimming area between the yacht club and commercial jetty, noting that since the initial discussions the town centre has been developed.

Councillors agreed that the creation of a swimming area adjacent the main foreshore area should be visited in the next strategic plan.

Noted.

W&I/012/19 - WAKELIN ROAD INTERSECTION COSTING

TINGAY/ HOLMAN

That Council approve an additional \$115,000 expenditure for Wakelin Road in order for the intersection of Wakelin Road, Boundary Road and the Monarch Crest development to be constructed.

Carried.

AIRPORT OPERATIONS MANAGER

Nil.

The following was provided as a late item:

W&I/13/19 DISPOSAL OF CUMMINS HOMES BARBECUE SHELTER**SUMMARY**

Further to the report and addendum considered at the January Council Meeting, the Cummins Memorial Recreation Centre has been approached regarding the ownership aspects of their expression of interest that was submitted jointly with the Cummins Skate Park Committee.

The Director Works and Infrastructure has received verbal advice from the Recreation Centre President that they would be prepared to take on the ownership and responsibility of the shelter and barbecue – if successful.

The purpose of this report is for Council to decide which of the two applicants for the shelter and barbecue will be successful.

(continued)

W26 WORKS AND INFRASTRUCTURE REPORT**CONT'D:****W&I/13/19 DISPOSAL OF CUMMINS HOMES BARBECUE
SHELTER CONT'D:****BACKGROUND**

As has been submitted to the Council previously, there have been two expressions of interest received for the facility, which involves the recipient being responsible for the removal, transport and installation on their land, and with no ongoing involvement by the Council in relation to ownership or maintenance.

(REFER FOLIO W&I19.02.03)

The recipient would be responsible for all necessary planning and building approvals.

The two organisations that have expressed interest and conforming with the 'conditions' as listed above are the Marble Range Community and Sports Centre and the Cummins Memorial Recreation Centre.

Both organisations have a history of self-support and contributing to the betterment of their local community.

Council can determine the successful organisation via several means and in many ways similar to the options with the vote for the annual citizen awards.

The recipient could be determined by a resolution (Format A), or by an indicative vote followed by a resolution (Format B).

Resolutions required under Format A:

- 1. That Council determine that the format for choosing a successful recipient organisation be by resolution.*

Subsequent resolution:

- 2. That _____ be the successful recipient organisation for the disposal of the Barbecue Shelter currently located at the Cummins Homes, Tumby Bay Road, Cummins.*

(continued)

W26 WORKS AND INFRASTRUCTURE REPORT**CONT'D:****W&I/13/19 DISPOSAL OF CUMMINS HOMES BARBECUE
SHELTER CONT'D:***Resolutions required under Format B:*

1. *That Council determine to conduct an indicative vote by secret ballot / show of hands to determine the preferred recipient organisation prior to making a formal resolution to determine the recipient organisation.*
2. *Council adopt a (first past the post / preferential) method of voting.*
3. *If at any stage during the process there is an equal number of votes the CEO will decide the issue by the drawing of lots – eg placing the names of the organisations on an identical slip of paper and drawing one slip, from a receptacle so that no party present, including the person withdrawing the name, has a view of the name on the slip until it is opened in the presence of the meeting. The name of the organisation withdrawn will be the one excluded from the ballot.*
4. *Upon completion of the vote Council will, by resolution, accept the successful recipient organisation.*

Subsequent resolution:

5. *That _____ be the successful recipient organisation for the disposal of the Barbecue Shelter currently located at the Cummins Homes, Tumby Bay Road, Cummins.*

CONCLUSION

Either organisation has merit in being successful with the request for the facility and either local community will benefit from the retention of the facility within the District.

TINGAY/ MITCHELL

1. *That Council determine that the format for choosing a successful recipient organisation be by the drawing of lots.*
2. *That the name of the organisation drawn will be the successful organisation.*
3. *That upon completion of the drawing of lots Council will, by resolution, accept the successful recipient organisation.*

Carried.

W26 WORKS AND INFRASTRUCTURE REPORT**CONT'D:****W&I/13/19 DISPOSAL OF CUMMINS HOMES BARBECUE SHELTER****CONT'D:**

The Chief Executive Officer drew the Lots and advised that the Marble Range Community & Sports Centre were the successful organisation.

HOLMAN/ MITCHELL

That Marble Range Community and Sports Centre be the successful recipient organisation for the disposal of the Barbecue Shelter currently located at the Cummins Homes, Tumby Bay Road, Cummins.

Carried.

WOOLLEY/ HOWELL

That the Works and Infrastructure Report be adopted.

Carried.

W27 WORKS AND INFRASTRUCTURE OPERATIONS UPDATES

- (1) Community Wastewater Management Systems**
- (2) Waste Transfer Station**
- (3) Construction Report**
- (4) Maintenance Report**
- (5) Patrol Grading**
- (6) Permits and Authorisations**

Noted.

W28 AIRPORT OPERATIONS UPDATES

- (1) Port Lincoln Airport Passenger Statistics – January 2019**
- (2) Airport Operations**
 - a) Aleppo Pine Trees**
 - b) Flight Training**
 - c) Contractor Changes**
 - d) Wildlife Management**
 - e) Charter Flights**
 - f) Pavement Concession Notices (PCN)**
 - g) Safety**
 - h) Training**
 - i) NOTAMS ISSUED**

Noted.

W29 WORKS AND INFRASTRUCTURE MEETINGS ATTENDED

Noted.

W30 WORKS AND INFRASTRUCTURE CORRESPONDENCE – FOR COUNCIL DECISION

Nil.

W31 WORKS AND INFRASTRUCTURE CORRESPONDENCE – INFORMATION ONLY

Nil.

W32 WORKS AND INFRASTRUCTURE – LATE CORRESPONDENCE

Nil.

W33 WORKS AND INFRASTRUCTURE GENERAL BUSINESS**1. Macdonald Drive**

Cr Holman advised she had been contacted by a ratepayer regarding the upgrade of Macdonald Drive which was considered at the January meeting. The ratepayer advised he was not the only regular user of that road, and that gates on the road were an issue.

The Works Manager (WM) advised Macdonald Drive had for many years been maintained for fire access and was not of an all weather standard. The WM advised the only property with sole frontage to MacDonal Drive was the property Mr Moseby had recently purchased; all other properties in the area had access to an all-weather road and MacDonal Drive was essentially, for these road users a convenience or alternative route.

The WM advised there was no positive legal obligation for a Council to upgrade an existing road or provide an all-weather access to a property simply as a result of a property being purchased and the land use changing. He said in the case of a proposed development, the Council must ensure the road meets the required standard of the development plan before development approval can be issued. In practice, this cost is borne by the developer in order to gain their development approval. The obligation is on any land purchaser to undertake due diligence of what would be required in terms of access should they plan to build a residence. He further advised that any decision to upgrade a road for whatever reason using rates revenue rests with the Council, who would typically consider the merit of upgrading a road against other road priorities.

(continued)

W33 WORKS AND INFRASTRUCTURE GENERAL BUSINESS CONT'D:**1. Macdonald Drive****cont'd:**

The WM commented the gates themselves were not a major concern in terms of fire escape, as it was not uncommon for fire access roads to be gated as long as they are not locked. He added gates on any public road must be left as they are found – open or closed.

The landowner that had installed the gates has been advised to make application to retain the gates.

2. Kewell Road, Wangary

Cr Mitchell advised that Kewell Road, Wangary, was in a poor condition.

The Works Manager advised most of the road had varying states of construction as the land had been developed in stages, and while it could be rough and consisted in part of a natural limestone surface, it was deemed appropriate for a land division to be approved. The WM advised the road was part unconstructed and was occasionally graded and to date had been listed on the re-sheeting projects as a lower priority. The WM advised this was due to the fact it always had existed in its current condition prior to any residents purchasing the properties.

The Director of Works & Infrastructure advised the road would be on the re-sheeting list for consideration as part of the 2019/20 budget.

3. Auster Aircraft

The Director of Works and Infrastructure advised the Auster aircraft will be installed the week beginning February 25. Staff will close the airport terminal building on the night of February 27 to install the steel work before assembling and suspending the aircraft the following day.

4. QantasLink schedule

The Director of Works and Infrastructure advised that QantasLink will be changing its schedule to Port Lincoln and return, effective May 1. QantasLink will no longer have aircraft stay overnight at the Port Lincoln Airport. The change will mean the current 50 flights (one way) per week will reduce to 46 flights.

5, Pipes on Mt Drummond Road

Cr Howell queried how Council will deal with the poor condition of pipes on Mt Drummond Road.

The Director of Works and Infrastructure advised that the replacement of the pipes will be considered in the formulation of the 2019/20 budget.

HOLMAN/ MITCHELL

That Council adjourn for morning tea.

Carried.

... Council adjourned for morning tea at 10.53am and resumed at 11.09am without the Airport Operations Manager or Director of Works and Infrastructure.

DEVELOPMENT AND ENVIRONMENTAL SERVICES

D22 DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT

HOWELL/ HOLMAN

That the Development and Environmental Services Report be received.

Carried.

MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES

DES/02/19 - PLANNING REFORMS UPDATE

The Manager Development and Environmental Services (MDES) advised that while there is no formal requirement for the government to consult in relation to the Draft Planning, Development and Infrastructure (General Development Assessment) Variation Regulations, the regulations will have an impact on Council. The MDES advised that the Accredited Professionals Scheme to meet the DPTI accreditation standards will come at a financial cost to Councils.

Noted.

HOLMAN/ MITCHELL

That the Development and Environmental Services Report be adopted.

Carried.

D23 DEVELOPMENT AND ENVIRONMENTAL SERVICES UPDATES

- (1) Animal Management**
- (2) Fire Prevention**
- (3) Nuisance / Litter / Vandalism**
- (4) Camping**
- (5) Health**
- (6) Building Inspection Policy**

Noted.

D24 MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES MEETINGS ATTENDED

Noted.

**D25 DEVELOPMENT AND ENVIRONMENTAL SERVICES
CORRESPONDENCE – FOR COUNCIL DECISION**

Nil.

**D26 DEVELOPMENT AND ENVIRONMENTAL SERVICES
CORRESPONDENCE – INFORMATION ONLY**

Nil.

**D27 DEVELOPMENT AND ENVIRONMENTAL SERVICES – LATE
CORRESPONDENCE**

Nil.

**D28 DEVELOPMENT AND ENVIRONMENTAL SERVICES GENERAL
BUSINESS**

Nil.

COUNCIL

C66 MAYOR'S REPORT

Mayor Quigley

- 21 January 2019 State Australia Day awards ceremony, Government House
- 22 January 2019 Mayors and CEO's meeting, Tumby Bay with DCTB, City of Port Lincoln and DCLEP
- 23 January 2019 Met with CEO re: Radio interview & Tulka issues
- 24 January 2019 Radio interview with Emma Pedler
- 25 January 2019 Car parking inspection, Coffin Bay
- 26 January 2019 Australia Day breakfast and awards presentation, Cummins
- 30 January 2019 Cummins Area School Breakfast Club
- 30 January 2019 Friends of Cummins Cemetery meeting
- 31 January 2019 Meals on Wheels
- 1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd Reservoir inspection
- 5 February 2019 Met with CEO re: Tulka issues
- 5 February 2019 Tulka community public meeting
- 6 February 2019 Cummins Area School Breakfast Club
- 11 February 2019 Dinner with South African IMG and her partner
- 12 February 2019 Opening of the mural and new windows of the Railway Triangle, Cummins
- 12 February 2019 Hosted dinner with Lower Eyre Family Practice staff, Health Advisory Members & potential International Medical Graduate
- 13 February 2019 Cummins Area School Breakfast Club
- 13 February 2019 Cummins District Enterprise Committee meeting
- 14 February 2019 Cummins Homes Committee meeting
- 15 February 2019 Council meeting

C67 MEMBERS REPORTS

Cr Mitchell Council

- 22 January 2019 Mayors and CEO's meeting, Tumby Bay with DCTB, City of Port Lincoln and DCLEP
- 25 January 2019 Car parking inspection, Coffin Bay
- 26 January 2019 Australia Day breakfast, Coffin Bay
- 31 January 2019 Council Assessment Panel meeting
- 1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd Reservoir inspection
- 15 February 2019 Council meeting (continued)

C67 MEMBERS REPORTS**CONT'D:****Cr Holman
Council**

26 January 2019 Australia Day breakfast and awards presentation, Cummins

1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd Reservoir inspection

5 February 2019 Tulka Community meeting

15 February 2019 Council meeting

Community

30 January 2019 Friends of Cummins Cemetery meeting

12 February 2019 Acknowledgement celebration of Railway Triangle artwork

13 February 2019 Cummins District Enterprise Committee meeting

Cr Holman advised it was discussed at the CDEC meeting that the Cummins Christmas Wonderland organisers will be looking for an alternate storage space as the current location (the Scout Hall), had been sold.

Cr Tingay

26 January 2019 (Apology) Australia Day breakfast and awards presentation, Cummins

1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd Reservoir inspection

5 February 2019 Tulka community public meeting

7 February 2019 LGA Leadership workshop Adelaide

11 February 2019 Tulka Progress Association meeting

15 February 2019 Council meeting

Cr Bayly

26 January 2019 Australia Day breakfast, Coffin Bay

1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd Reservoir inspection

3 February 2019 Farewell for Casey Treloar, Southern Cross journalist

5 February 2019 Tulka community public meeting

11 February 2019 Tulka Progress Association meeting

15 February 2019 Council meeting

(continued)

C67 MEMBERS REPORTS**CONT'D:**

Cr Bayly advised he had also been talking to the Monarch Crest development, and has met with local people regarding aviation activity at the Port Lincoln Airport.

Cr Howell

26 January 2019 Australia Day breakfast and awards presentation, Cummins
 1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd
 5 February 2019 Reservoir inspection
 7 February 2019 Tulka community public meeting
 15 February 2019 LGA Elected Member Leadership workshop, Adelaide
 Council meeting

Cr Woolley

26 January 2019 Australia Day breakfast and awards presentation, Cummins
 1 February 2019 Council workshop re: Port Lincoln Airport Strategic Plan, Tulka inspection, met with Flight Training Australia at PLA, Todd
 5 February 2019 Reservoir inspection
 14 February 2019 (Apology) Tulka community public meeting
 15 February 2019 Cummins Homes Committee meeting
 Council meeting

C68 QUESTIONS WITHOUT NOTICE

Nil.

C69 QUESTIONS WITH NOTICE

Nil.

C70 MOTIONS WITHOUT NOTICE

Nil.

C71 MOTIONS WITH NOTICE

Nil.

C72 MOTIONS ON THE TABLE

Nil.

C73 PETITIONS

Nil.

C74 COMMITTEE MINUTES

Nil.

C75 MINUTES FROM OTHER BODIES

Nil.

C76 PUBLIC MEETINGS

Nil.

C77 POLICY DEVELOPMENT**(1) Policies & Codes for Adoption**

Nil.

(2) Policies & Codes for Review – With Amendment

MITCHELL/ WOOLLEY

That Council adopt the following policies & codes with amendment:

<u>Policy Number:</u>	<u>Title</u>
GOV-COD-02	Code of Conduct – Elected Members
GOV-POL-03	Supplementary Elections
GOV-POL-05	Council Induction
GOV-POL-12	Elected Members training.

Carried.

(3) Policies & Codes for Review – Without Amendment

HOLMAN/ MITCHELL

That Council adopt the following policies & codes without amendment:

<u>Policy Number:</u>	<u>Title</u>
GOV-COD-01	Code of Conduct – Employees
GOV-POL-06	Council member access to information
GOV-POL-08	Whistleblowers
GOV-POL-09	Fraud & Corruption prevention
GOV-POL-06	Council member access to information.
GOV-POL-01	Gifts, Benefits & Hospitality.

Carried.
(continued)

C77 POLICY DEVELOPMENT

CONT'D:

(4) Policies & Codes for Deletion

Nil.

C78 REGIONAL DEVELOPMENT

**1. Regional News – February 2019 – Regional Development
Australia Whyalla and Eyre Peninsula**

Noted.

C79 EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

Nil.

C80 LOCAL GOVERNMENT ASSOCIATION

(1) Local Government Association Circulars

HOLMAN/ WOOLLEY

That Local Government Association Circulars numbered 2.8 – 5.9 be noted by Council.

Carried.

WOOLLEY/ MITCHELL

That Cr Woolley be nominated to the Dog and Cat Management Board.

Carried.

C81 COUNCIL OFFICER REPORTS

BAYLY/ TINGAY

That the Council Officer Reports be received.

Carried.

... *The Director or Works and Infrastructure and Airport Operations Manager returned to the meeting at 11.40am.*

CHIEF EXECUTIVE OFFICE**CL/12/19 - ARMISTICE COMMUNITY GROUP MEMORIAL WALL,
FARM BEACH**

HOLMAN/ BAYLY

That a ceremony be arranged on site at Farm Beach on Friday 1st March 2019 to acknowledge the work of the Armistice Community Group, and at which Council will formally accept on-going responsibility for the Memorial Wall.

Carried.

CL/13/19 - SOUTHERN LAUNCH

It was noted that the Southern Launch Council visit will not occur on March 1st due to the non availability of Mr Damp.

**CL/14/19 - FIRE AND EMERGENCY SERVICE (MISCELLANEOUS)
BILL**

Noted.

C81 COUNCIL OFFICER REPORTS**CONT'D:****CL/15/19 - COOMUNGA RIFLE CLUB**

TINGAY/ MITCHELL

1. *That the Mayor and Chief Executive Officer be authorised to sign and seal contract documentation on behalf of Council to facilitate the off market purchase of land described as Volume 5582 Folio 804 located at 93 Winch Road, Coomunga, Port Lincoln SA 5607 from the Commonwealth, with the contract to take effect subject to Council consideration of the Detailed Site Investigation being undertaken by the Department of Defence.*
2. *That a license be prepared between Council and the Port Lincoln Rifle Club for on-going use of the land as a recreational sporting shooting facility based on standard conditions for a community license over Council land and in particular based on the following:-*
 - *The term of the license be for seven years, with two rights of renewal each for seven years (NB – may be longer, given the revision of LG Act s 202 (4) allowing a license for up to 42 years);*
 - *Responsibility for maintenance of the infrastructure and structures being the responsibility of the Rifle Club;*
 - *Payment for any services being the responsibility of the Rifle Club;*
 - *50% of the cost of preparing the license being borne by the Rifle Club;*
 - *All liability and risk for the use of the site resides with the Rifle Club; and*
 - *All requisite insurances obtained / legislative requirements being complied with by the Rifle Club and its users.*

Carried.

C81 COUNCIL OFFICER REPORTS**CONT'D:****CL/16/19 - PORT LINCOLN AIRPORT – COMMERCIAL ACTIVITY**

HOLMAN/ WOOLLEY

That;

Pursuant to section 90(2) of the Local Government Act 1999 the Council orders that all members of the public, except (Rod Pearson, P. O’Rielly, G. Jutzen, A. Douglas, S. Hopewell, L. Blacker and B. Puckridge) be excluded from attendance at the meeting for Agenda Item CL/16/19 PORT LINCOLN AIRPORT – COMMERCIAL ACTIVITY.

The Council is satisfied that, pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is:

- conducting business; or*
- proposing to conduct business; or*
- would prejudice the commercial position of the Council*

In that Council is considering a commercial arrangement with a third party at the Port Lincoln Airport.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because disclosure of commercial arrangement considerations would compromise the opportunity for Council to negotiate a satisfactory outcome in this matter.

Carried.

... *Council moved in to a confidential meeting at 11.52am and resumed its ordinary meeting at 12.26pm.*

Following the confidential meeting Mayor Quigley advised that Council had resolved to retain the minutes, reports and folios pertaining to the confidential meeting in confidence for a minimum period of 12 months and that this order would be reviewed every 12 months.

C81 COUNCIL OFFICER REPORTS**CONT'D:****CL/17/19 - CHIEF EXECUTIVE OFFICER LEAVE**

HOLMAN/ WOOLLEY

1. *That pursuant to Section 102 (b) of the Local Government Act 1999, the Chief Executive Officer be authorised to appoint an Acting Chief Executive Officer in conjunction with Mayor Quigley to relieve during periods when the Chief Executive Officer is on leave; and*
2. *That this arrangement apply for the term of the Council.*

Carried.

WOOLLEY/ HOWELL

That Council adjourn for lunch.

Carried.

- ... *Council adjourned at 12.33pm and resumed at 1.31pm.*
- ... *The Airport Operations Manager did not return.*

MANAGER CORPORATE SERVICES**CL/18/19 - DISABILITY ACCESS & INCLUSION PLAN**

HOLMAN/ WOOLLEY

1. *That the District Council of Lower Eyre Peninsula support a regional approach to the preparation of a Disability Access Inclusion Plan to be undertaken in the 2019/20 financial year by carrying forward the 2018/19 Shared Service budget of \$10,000.*
2. *That URPS be advised that Council will consider options for the preparation of a Disability Access Inclusion Plan following the adoption of the 2019/20 Council budget.*

Carried.

HOLMAN/ MITCHELL

That the Council Reports be adopted.

Carried.

C82 COUNCIL OFFICER'S MEETINGS ATTENDED

Cr Holman queried how the CEO's and Mayors meeting at Tumbly Bay went on June 16 with the Chief Executive Officer advising the discussions mostly revolved around shared services.

Mayor Quigley added there was a proposed joint meeting between Council, District Council of Tumbly Bay and City of Port Lincoln on April 16.

Noted.

C83 COUNCIL CORRESPONDENCE – FOR COUNCIL DECISION

Nil.

C84 COUNCIL CORRESPONDENCE – FOR INFORMATION ONLY**(1) Nominations open - Agricultural Town of the Year**

Cr Holman noted Cummins had been nominated for the award.

(2) Shellie Humphries elected as Multi Campus Executive Officer and Director of Nursing**(3) Thank you - Red Shield Appeal 2017/18****(4) Campervan & Motorhome Club of Australia**

Noted.

C85 COUNCIL CORRESPONDENCE – MEDIA RELEASES, MAGAZINES AND NEWSLETTERS**(1) Media Releases****(2) Magazines and Newsletters**

Noted.

C86 COUNCIL – LATE CORRESPONDENCE

Nil.

C87 COUNCIL GENERAL BUSINESS**1. Streaky Bay boat ramp**

Cr Bayly noted he had recently spent time in Streaky Bay and that he had noticed effective KESAB signage at the boat ramp that Council may like to consider for the Coffin Bay boat ramp.

The Director of Works and Infrastructure advised he was investigating activated carbon canisters to be installed in the Coffin Bay fish cleaning facility to help with the reported odour issues.

2. Australia Day donation

The Executive Assistant advised Five Loaves Bakery had donated the bread used for the Cummins Australia Day breakfast.

3. EPLGA Conference

The Executive Assistant confirmed booking and accommodation arrangements for staff and Elected Members attending the EPLGA Conference in Kimba on February 25-26.

4. Port Lincoln Airport stakeholder forum

Elected Members agreed to the date of Monday, March 4 to host a stakeholder forum regarding Flight Training Adelaide in Port Lincoln.

5. Premier's Local Government Round Table

Elected Members were reminded Mayor Quigley will be attending the Premier's Local Government Round Table in Adelaide on February 20.

MEETING CLOSED AT 2.05PM

MINUTES CONFIRMED:

.....
(CHIEF EXECUTIVE OFFICER)
DATED: 15 MARCH 2019

.....
(MAYOR)