



## *Cummins Homes Committee*

### MINUTES

THURSDAY 14 FEBRUARY 2019

Membership of this Committee:

B Treloar, E Mickan, C Haarsma, R Wedd, M Howell, Mayor Quigley  
and Cr S Woolley

## DISTRICT COUNCIL OF LOWER EYRE PENINSULA

MINUTES OF THE CUMMINS HOMES COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS, 32 RAILWAY TERRACE, CUMMINS, ON THURSDAY 14 FEBRUARY 2019, COMMENCING AT 4.30PM.

**PRESENT:** MR B TRELOAR, MRS E MICKAN, MR M HOWELL, MRS C HAARSMA, CR S WOOLLEY, MAYOR J QUIGLEY, MRS P HABNER (WORKS ADMINISTRATION), MR ALEX DOUGLAS (DIRECTOR WORKS AND INFRASTRUCTURE) AND MS B MURNANE (SECRETARY).

**APOLOGIES:** MR R WEDD.

### 1 WELCOME AND APOLOGIES

Mr A Douglas welcomed everyone to the meeting and thanked all for their attendance. Special mention was made to Mayor Quigley in her new position & Cr. S Woolley and Mrs P Habner for attending their first committee meeting.

### 2 ELECTION OF PRESIDING MEMBER

Mr A Douglas declared the position of Chairperson vacant and called for nominations for the position of Chairperson.

Prior to electing a presiding member, clarification on the Terms of Reference and membership being a two year period was discussed.

*WOOLLEY/MICKAN*

That membership would be a two year period and it would be backdated to November 2018 in line with the Council Election.

Mr M Howell nominated Mayor Quigley who indicated that she would be willing to accept the position

*HOWELL/HAARSMA*

There being no further nominations, Mayor J Quigley was declared Chairperson of the Cummins Homes Committee.

Carried.

### 3 ADOPTION OF THE MINUTES

*TRELOR /HOWELL*

That the Minutes of the meeting of the Cummins Homes Committee held 2 August 2018, as per copies supplied to Members, be confirmed.

Carried.

#### **4 BUSINESS ARISING FROM THE MINUTES**

##### **(1) Kitchen Refurbishments**

Brief discussion to update committee on revised scope of works and Councils willingness to support the Homes financially. Mr A Douglas provided the opportunity to the committee to provide feedback based on these changes.

Mrs E Mickan queried the oven type and suggested certain residents had requested a wall oven. Due to budget constraints the suggestion was made about the possibility to allow flexibility in the current design to allow for future changes ie: New ovens. Mr A Douglas confirmed it would be a question for the builder at the 5.00pm appointment following this meeting.

##### **(2) Barbeque Shelter**

Reporting as a late item to Council tomorrow (15 February). So decision should be reached by then and Mr A Douglas will provide an update at the next meeting.

##### **(3) Bathroom Renovations**

Noted

#### **5 CORRESPONDENCE**

##### **(1) Application for Tenancy**

Noted.

#### **6 TENANCY**

##### **(1) Unit Updates**

Noted.

##### **(2) Maintenance Issues**

Noted.

Mrs E Mickan asked to make note of some uneven paving and whether the lawn could be mowed lower due to the difficulty in moving walkers etc through the lawn. Secretary will review WHS and risk assessment with regards to trip hazards and report back at next meeting.

**7 FINANCE REPORTS**

**(1) Reserves Status Report**

Noted.

**8 GENERAL BUSINESS**

**(1) Future Meeting Dates**

*WOOLLEY/HAARSMA*

That the following dates be confirmed for the Cummins Homes Committee meetings for 2019:

Thursday 4 April 2019 at 4.30pm;  
Thursday 6 June 2019 at 4.30pm;  
Thursday 1 August 2019 at 4.30pm, and  
Thursday 3 October 2019 at 4.30pm.

Carried.

**(2) Other General Business – Terms of Reference**

Regarding membership Mr M Howell queried the current terms of reference.

Mr A Douglas confirmed there is no expectation to volunteer committee members to have to extend their tenure. Current committee members would be re invited and if member decides to end tenure then committee would see the position as 'vacant'.

Noted.

**9 NEXT MEETING**

The next meeting of the Cummins Homes Committee is scheduled to be held on **Thursday 4 April 2019 at 4.30pm.**

**MEETING CLOSED AT 5:02PM**

**MINUTES CONFIRMED:**

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**(CHAIRMAN)**

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**(SECRETARY)**

**DATED: 15 February 2019**